

2007 Daylight Saving Time Changes

Infotriever User Impact

As some of you may be aware, the United States Congress has passed the Energy Policy Act, which modifies the current daylight saving times (DST) to start 3 weeks earlier, and end 1 week later. Both the United States and Canada are adopting the new daylight saving time effective March 11, 2007, continuing through November 4, 2007. For more information, please check with your local authorities to determine if you reside in an area that will be affected by the changes.

To accommodate these changes, several software updates are required, most notably on all computer operating systems and mobile devices. This will affect all previous and current calendar events and tasks that have been and will be handled by the Infotriever Service.

All computer users will need to apply or accept updates in order for their operating systems and organizers to correctly support the changes to Daylight Saving Time. Patches or updates will need to be applied to the Windows operating system as well as to the email server (e.g. Microsoft Exchange, Lotus Domino, etc.) or personal information manager (e.g. Microsoft Outlook, Lotus Notes, etc.).

SPECIAL NOTE

There are a number of patches and tools being released by software vendors relating to the upcoming changes in DST. Some of these patches may be applied by IT Administrators, and others may be applied by individual users. Given that there is no one set of changes that will be uniformly applied to all computers, we strongly recommend that Infotriever users verify the correct times of all events in their calendar.

Please email us at service@infotriever.com if you have any questions.

Please check with the appropriate provider for more information about the patches and updates required for the computer operating system. As of Feb 16, 2007 when this article was published, the following URL was available:

- Microsoft's Daylight Saving Time site: http://support.microsoft.com/gp/cp_dst

Since the Infotriever service handles events and tasks in your organizer, we recommend that you take the following actions:

1. Prior to March 11th and, if possible, prior to applying any of the DST updates, make note of any events and tasks in the extended DST periods March 11th – April 1st and October 28th – November 4th. Any events and tasks created in this period will be affected by the DST updates and must be given special attention.
2. Apply the recommended operating system and organizer updates to your system.
3. Review the events and tasks in the extended DST period to verify and adjust any tasks and events that have been shifted. You can do this manually or by using some of the tools and utilities provided. If necessary, please refer back to the originator of the event or task for the correct time. For more detail, see the following sections for more information about your specific organizer.

Additional Information for Microsoft Outlook Users

If you use Microsoft Outlook with an Exchange Server or IMAP server, please contact your mail administrator or IT staff for more information about their strategy and schedule for addressing the

extended DST changes on the server. Mail administrators may choose to run utilities to adjust information in user mailboxes and public folders. If your mail administrator has elected to do this, then you may not need to take any action, other than verifying your information in the extended DST periods.

If you use Microsoft Outlook without an Exchange Server or IMAP server or if you have confirmed that your mail administrator will not be adjusting information on your behalf, then you have the following options:

1. Manually review and adjust any information in the extended DST period. If necessary, refer back to the originator of the event/task.
2. Optional. Microsoft has released an Outlook Time Zone Update utility for adjusting events in the extended DST period. The utility may be found at: <http://support.microsoft.com/kb/931667>.
3. Optional. You can re-download the information from the Infotriever enabled site. However, if you do this, you may receive "Changed To:" entries in your calendar at the original time of the event.

Additional Information for Lotus Notes Users

If you use Lotus Notes with a Domino Server, then we recommend contacting your Notes/Domino administrator for more information about their strategy and schedule for addressing the extended DST changes.

As of Feb 16, 2007 when this article was published, the following information was available:

- IBM's Daylight Saving Time Information for Lotus Notes and Domino: <http://www-1.ibm.com/support/docview.wss?uid=swg21247972>

After the DST changes have been applied to your Lotus Notes/Domino system, we recommend performing the following actions:

1. Manually review and adjust any information in the extended DST period. If necessary, refer back to the originator of the event to determine the correct start and end times.
2. Optional. You can re-download the original event from the Infotriever partner site. However, if you do this you may receive "Changed To:" entries in your calendar at the original time of the event.